



Palette 11 Webinar
Palette Basics ABC 123
Featuring Michelle Ahrens

FREE WEBINAR
**PALETTE 11
SOFTWARE**



with Michelle Ahrens



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Palette Basics
1 ♦ 2 ♦ 3

BABY LOCK PALETTE BASICS: ABC, 123

Welcome to Palette! We will be using Palette 11 today for demonstration and will be focusing on the basic tools that are available across the many active versions of Palette that exist today.

What are the Palette versions?

Palette versions compatible with Windows 7, 8, and 10, **64 bit** computers:

Palette Petite

Palette PTS (1.07)

Palette 7 (7.12)



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Palette 8 (8.03)
Palette 9 (9.30)
Palette 10 (10.30)
Palette 11 (11.21)

Palette versions compatible with Windows 7, 8, and 10, **32-bit** computers:

Palette 5 (5.61)
Palette 6 (6.08)

These also may have updates which are indicated in the parenthesis and available through Baby Lock, contact Baby Lock Product Support 800-313-4110, or through the website www.babylock.com and use the Contact Us link at the bottom of the home page for questions and support.

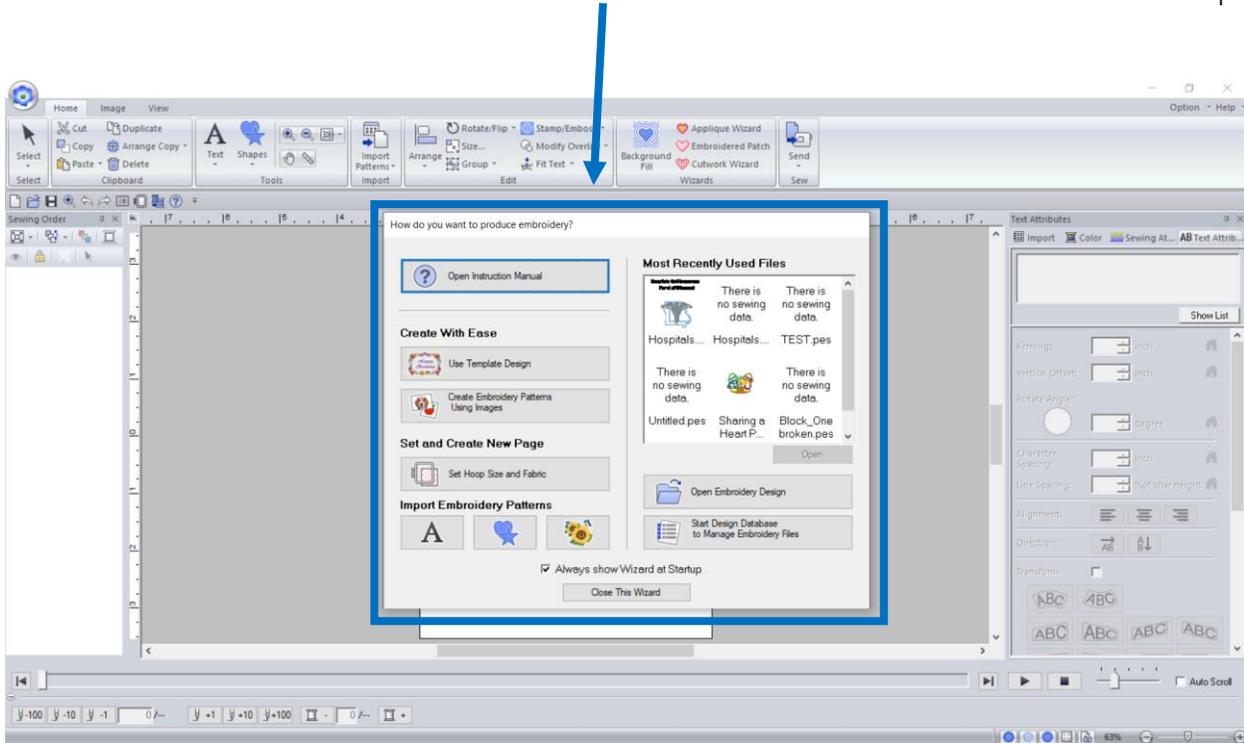
We also have a Facebook Baby Lock Palette Community Group page hosted by Michael Johns and Michelle Ahrens, available for you to join and participate in by sharing your projects, questions, and be engaged in activities like this webinar and FB live events coming in 2021.



After you double left click on the Palette icon on your desktop or go to your start up menu and select the Palette icon there, it will open the software to the Layout and Editing page. (The blue/yellow shield is a 'run as administrator' designation by Windows and may not appear on your icon.) Depending on your version you may see a pop-up window like we have with Palette 11 as shown below:



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The pop-up window is a short cut to the various tools/programs that exist with in Palette. As you can see from this picture, you can access the following:

- Online Instruction Manual
- Use a Template Design
- Create Embroidery Patterns Using Images
- Set Hoop Size and Fabric
- Import Embroidery Patterns
- Open Embroidery Design
- Start Design Database to Manage Embroidery Files
- Se the last 6 Most Recently Used Files

Palette is more than Layout and Editing, while this is most widely used because of its available features and tools, there are other programs that work with Layout and Editing to broaden what can be done within the Palette software such as importing Fonts, creating background stitching designs, creating designs from images just to name a few.

These programs include:

- Design Center
- Font Creator
- Programmable Stitch Creator
- Design Database
- Layout and Editing



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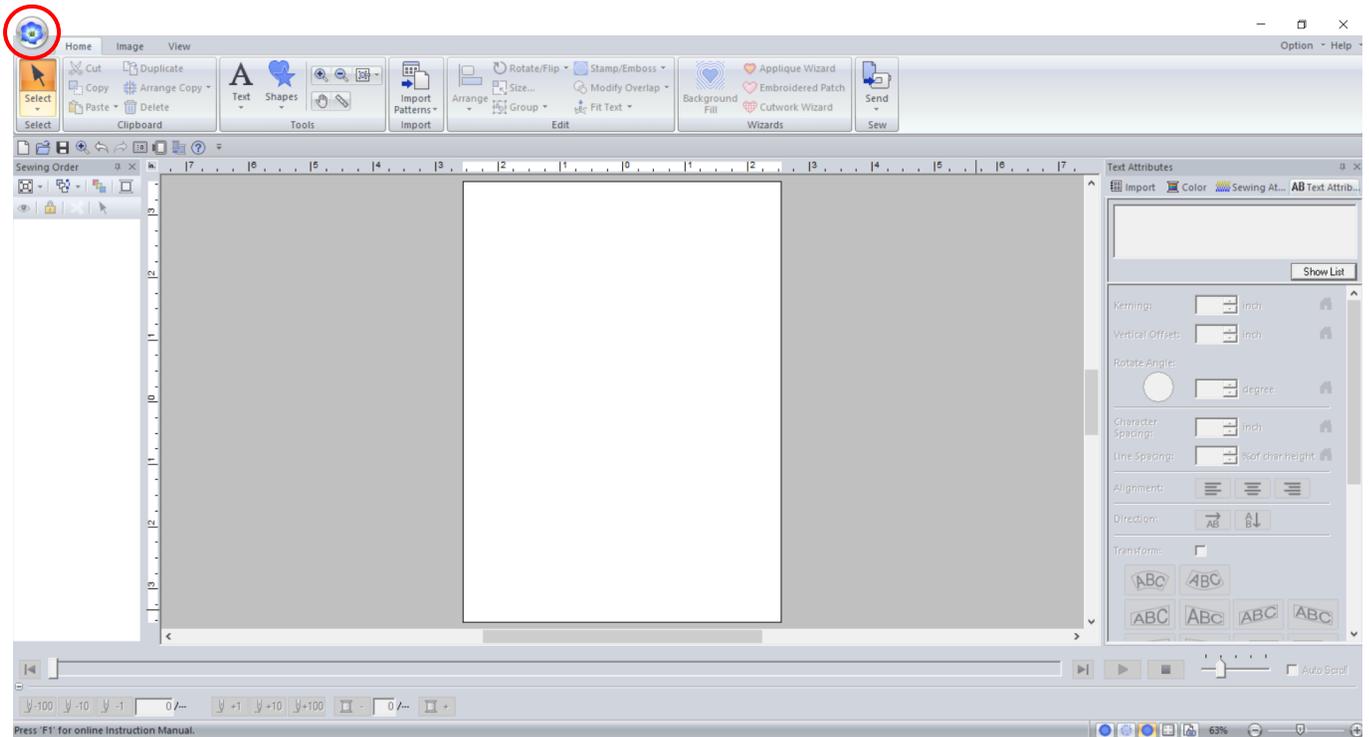
There are webinars on our www.sewedclasses.com site that help you learn more about the programs as you grow within Palette.

We will close this 'wizard' and move into Layout and Editing. This wizard can be found again



through the Application icon (the flower) in the upper left corner on Palette 11.

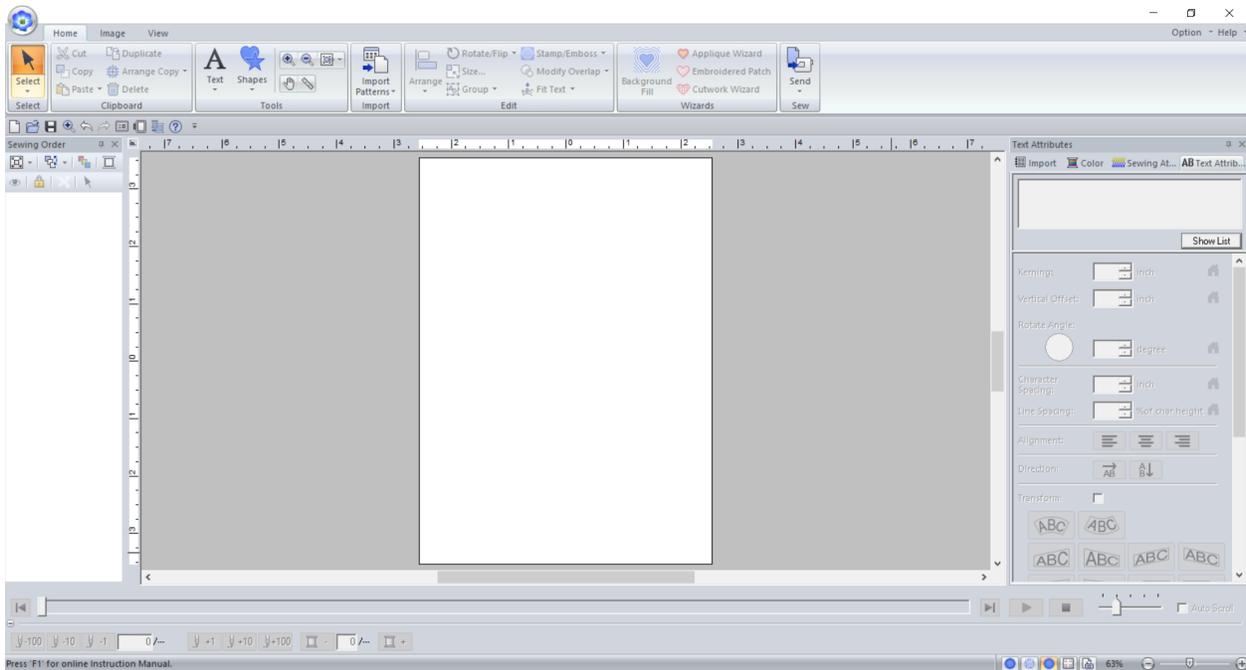
We will be working on the basic elements of our Layout and Editing page today:



This is a standard setup of the page; you can change it to your liking. This will be the consistent look in our webinars and videos.



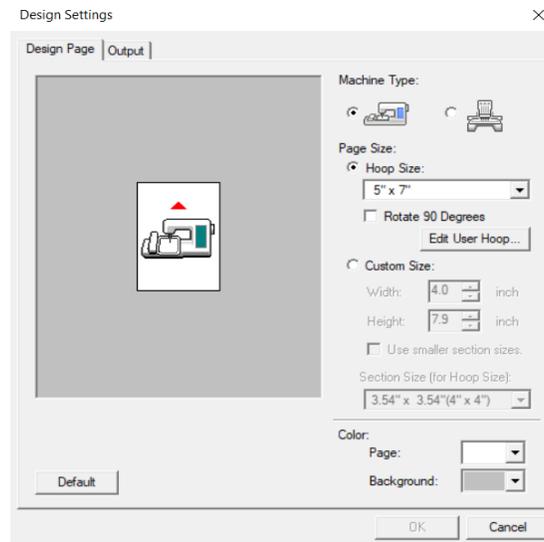
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Let's walk thru this together, first we'll start with the Design Settings page. Here are the key elements of this page:

Design Settings (found under the Application icon and choose 'design settings') helps set the basis for what we are going to do in Palette 11. Such as:

- What does it look like?
 - What size frame are we using?
 - What machine type are we using?



This window allows you to choose the size of the hoop you want to use for your design project, rotate the hoop if needed for the design, choose the machine type (a table top or

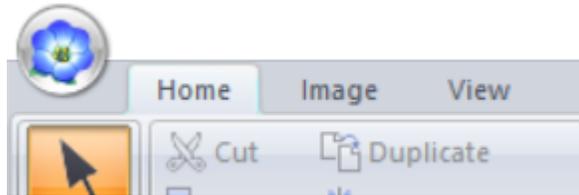


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flatbed embroidery machine OR a multi-needle machine), and the color of the page and the background which is very important when designing. You don't want to choose a page color that is like a color you are using in your design because you won't be able to see it on the page. We will leave white as our page color and gray as our background, this is a 5x7 frame choice.

The Basics of the Layout and Editing page

There are 3 tabs on the Layout and Editing page: Home, Image, and View.



Home is the main page of Layout and Editing, where you will find the main tools for design and edit.

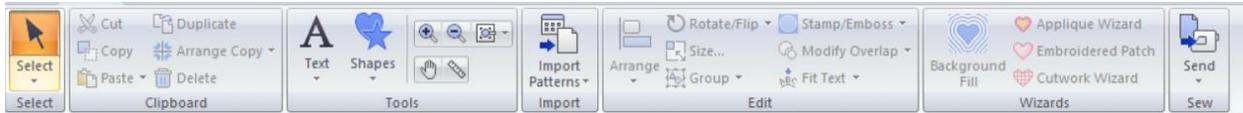


Image allows you to open an image file from a file, twain device or clipboard (copy/paste). It also gives you access to the auto-digitizing tools, photo stitch and design center.



View is the page that can change how you see the design by a solid, stitch or realistic view; setup tools on the layout and editing page (attributes and import pane), stitch out simulator, sewing order, grid view, ruler and guideline.



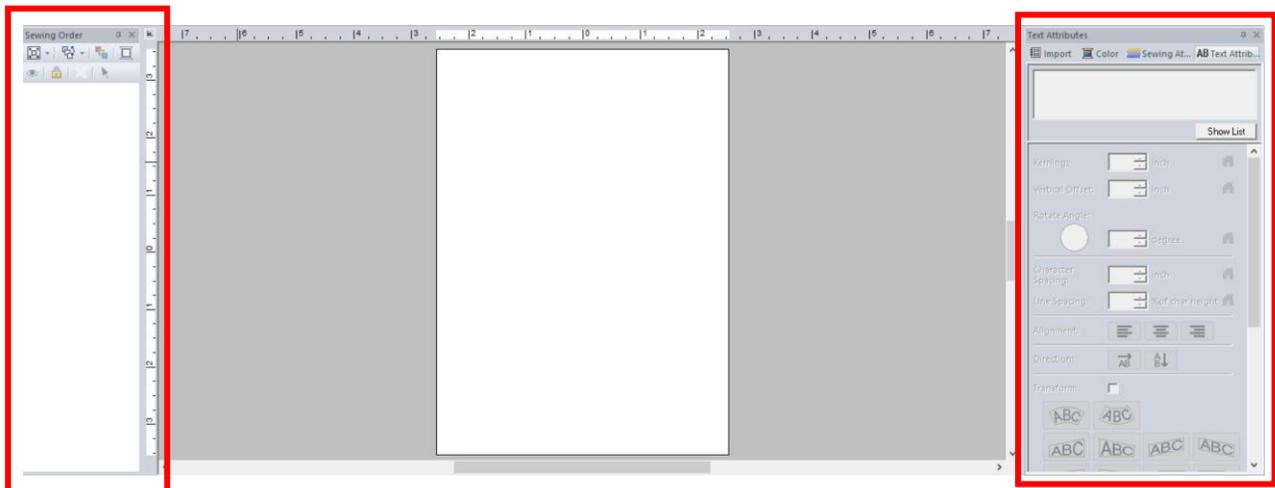
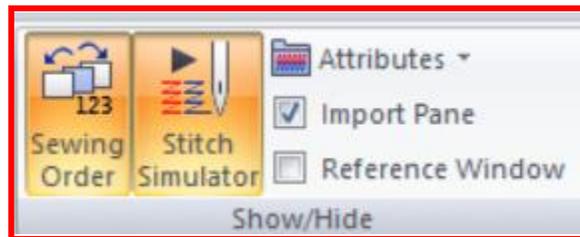
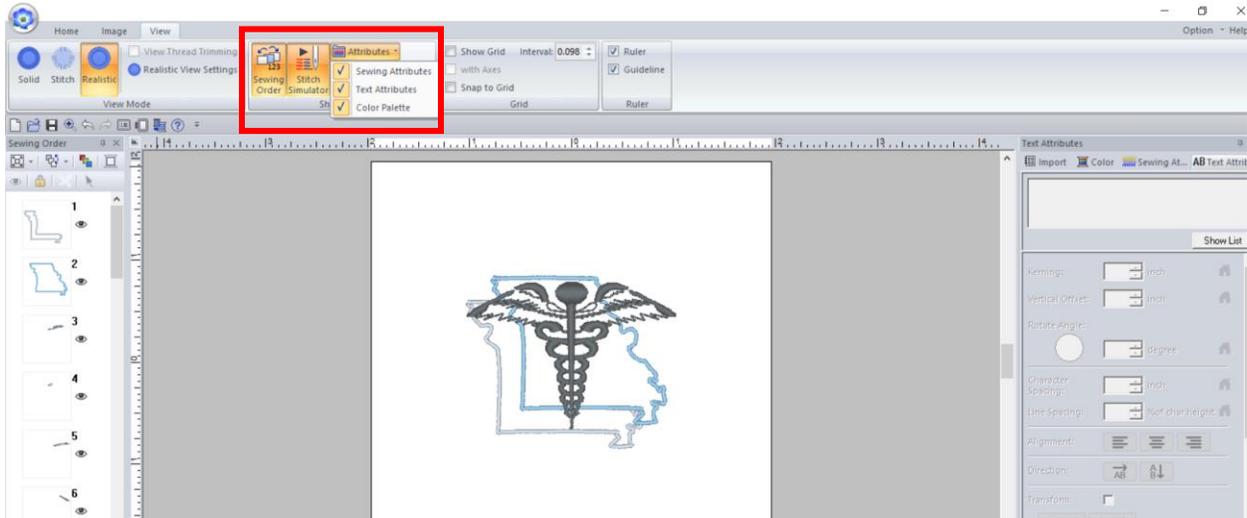
Shortcut keys may be found just below the menu bar on Palette 11.



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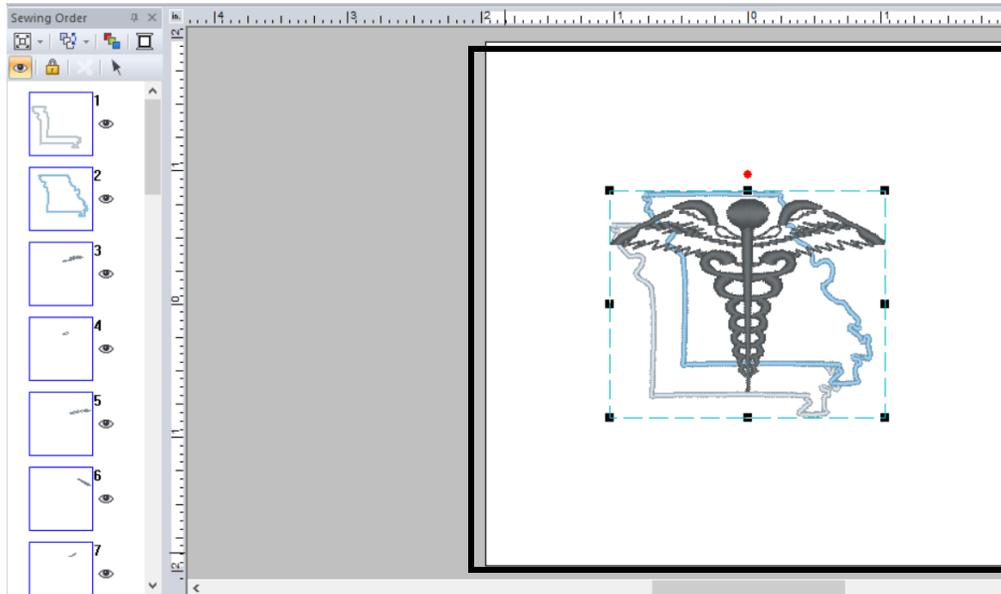


To get the most out of Palette, we would suggest having the following **Attributes** selected: Sewing Attributes, Text Attributes, Color Palette, Sewing Order, Stitch Simulator, and Import Pane.

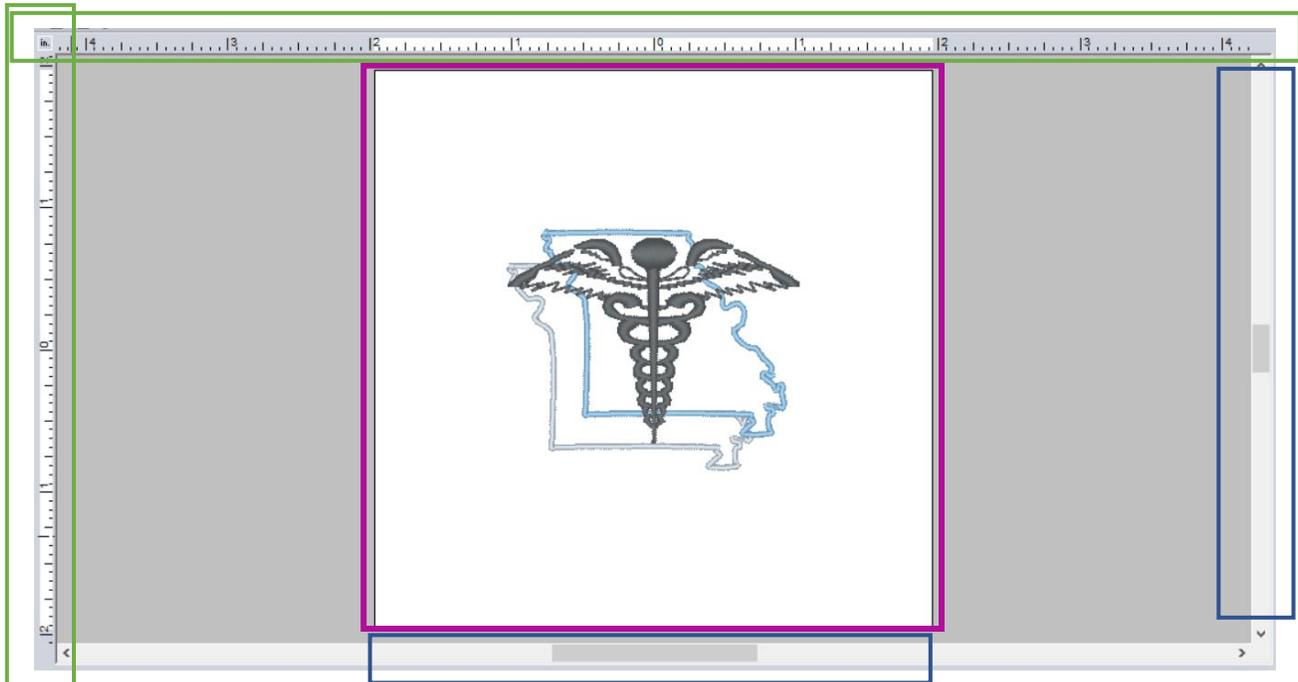


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Sewing Order pane will display the pieces of a design in the order of the stitch out, top to bottom = first to last.

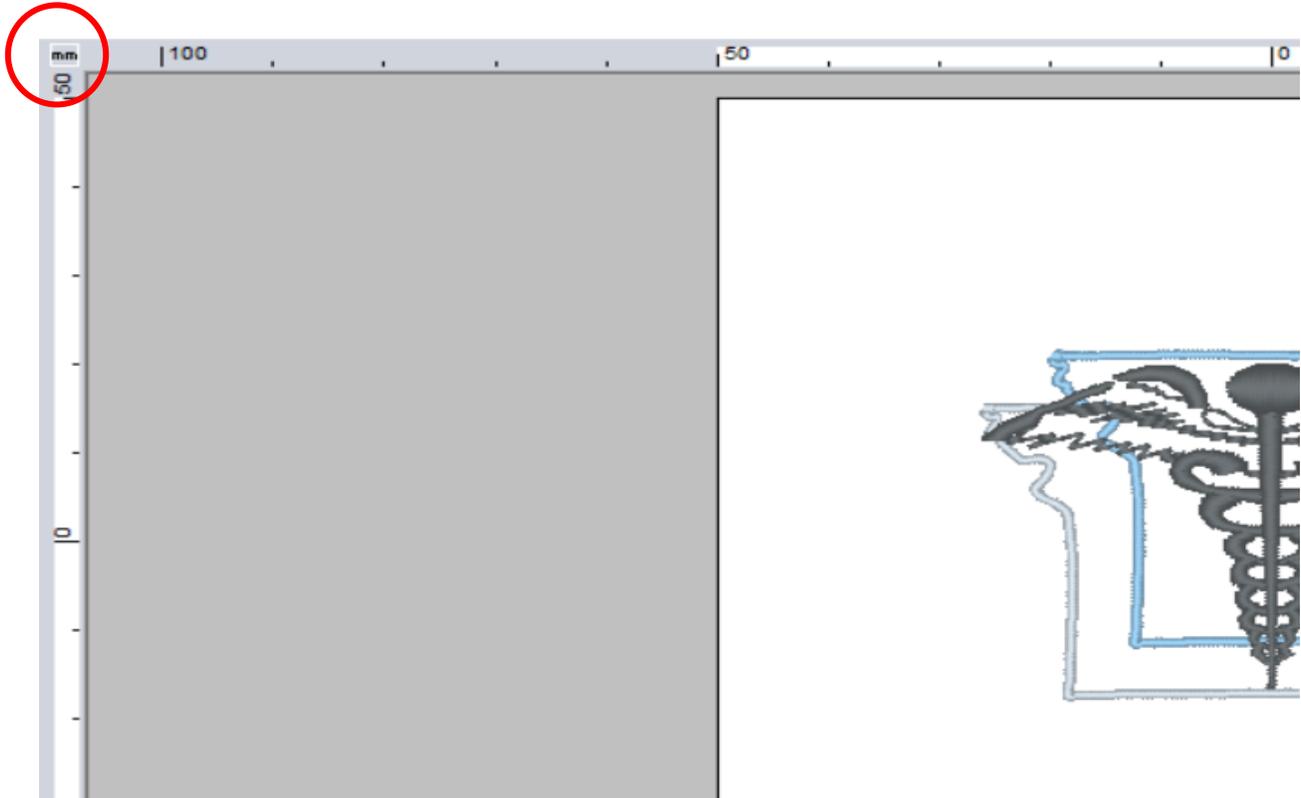


The **center of the Layout and Editing page** is your design area, it shows the **frame size chosen in Design Settings**, it can provide you a **ruler (mms or inches) both horizontally and vertically**, if you select this option on the VIEW tab, and **scroll bars** again horizontally and vertically.



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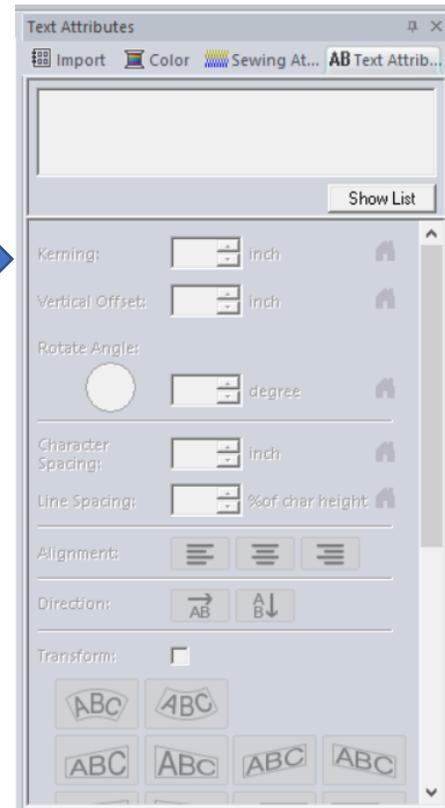
Palette gives you more than one way to do something or make a change. For today's webinar we will keep it basic, to change your ruler from inches to mms, simply click on the corner of the design page where indicated below by the red circle, and it will toggle (flip) from inches to mms and back again.



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The right side pane includes the **Text Attributes, Sewing Attributes, Import pane, and the Color Palette.** Each of these tabs have their own features. We won't be able to cover all these today and we would encourage you to take advantage of the videos and webinars on sewedclasses.com, as well as your owner's manual to help you understand these tools.

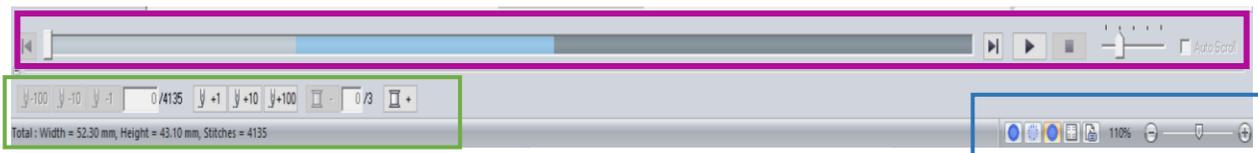
This pane has the Import, Color, Sewing Attributes and Text Attributes tabs. When you need to access a tool, you select a tab and the features will be available, if you have a design on the page and the design is selected. Otherwise the tools will appear greyed out. Palette's way of saying, "I don't have anything to make a change to".



The bottom of the Layout and Editing screen provides important information to help us understand the design and how changes we make will affect the stitch out.



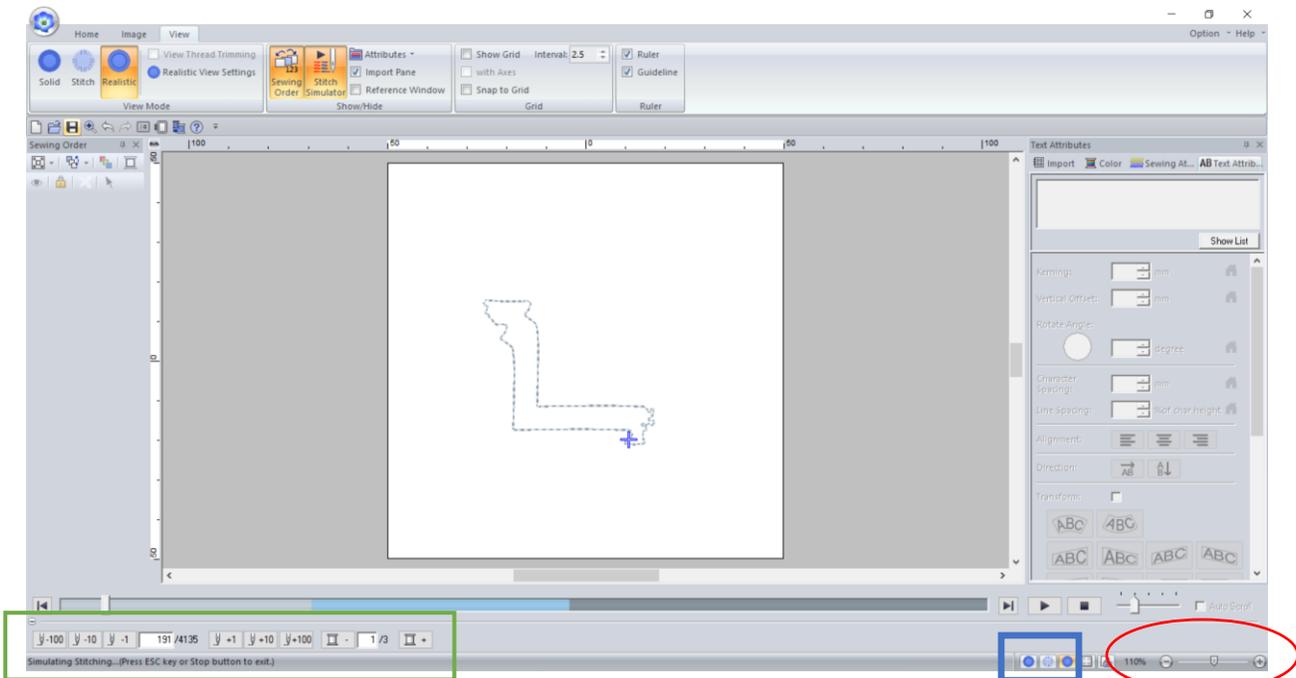
The slide bar is the **Stitch Simulator** the tool we selected from the VIEW tab. This will simulate the stitch out of the design so you can see how the under-stitching will look, are the colors stitching as you want and in the right order, etc.



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The **Stitch count and number of threads used are also listed**. When the play button is selected, these features are activated you can advance the stitches as you would on your machine, or advance colors, as shown below. This area supplies the size of the design, and the total number of stitches. This is important when resizing a design to keep the integrity of the look; for example, the larger the design the more stitches are needed to keep a good density, and for a smaller design fewer stitches may be desired.



The lower right corner offers you view options (solid, stitch, and realistic) just like we saw in the VIEW tab. It also give you the option to set grid lines or view the design properties:

Color	Code	Brand	Description	Basic Color
1	1610	MA Polyneon		LAVENDER
2	1674	MA Polyneon		LAVENDER
3	1502	MA Polyneon		GRAY

Design Property

Show about selected Object(s)

File Name : Hospitals Design Name :

File Version : 11.0 Category :

Modified Date : 2/15/2021 Author :

Width : 52.30 mm Keywords :

Height : 43.10 mm Comment :

Stitch count : 4135

Sewing time : 7 min

Color changes : 3

Total colors : 3

Color List : Color changes Total colors

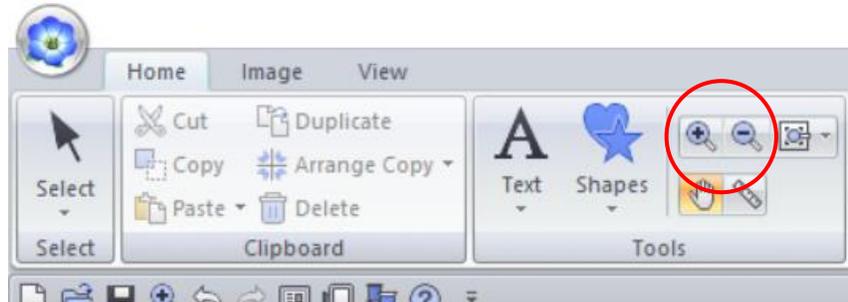


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And the **slide bar** is the magnification level for the design area, you can zoom in or out using this tool. We saw similar tools on the Shortcut Keys at the top of the page over the Sewing Order pane:



And can be found on the HOME tab, under TOOLS:

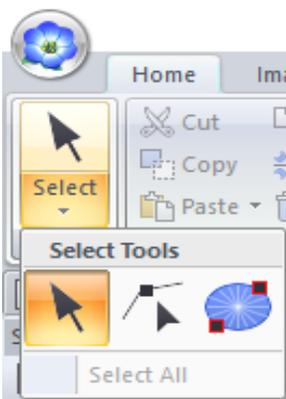


Select

The SELECT icon is more than a 'mouse arrow'. HINT: When you see a small down arrow under an icon, there's more to offer.

The black arrow will be the tool most often used to select and move items on the design page, to select characteristics wanted for the design such as an outline or a fill. When you select this tool, it doesn't change how your mouse looks on the screen, it will be the same.

When you click on that small black arrow under the word 'SELECT' there are 2 other tools to choose from.



The other tools available are the SELECT POINT tool  which allows you to select specific points on a design. The second tool is the



SELECT ENTRY/EXIT POINTS. For today's webinar we are

staying with the basic tools, so we will use this tool .

baby lock

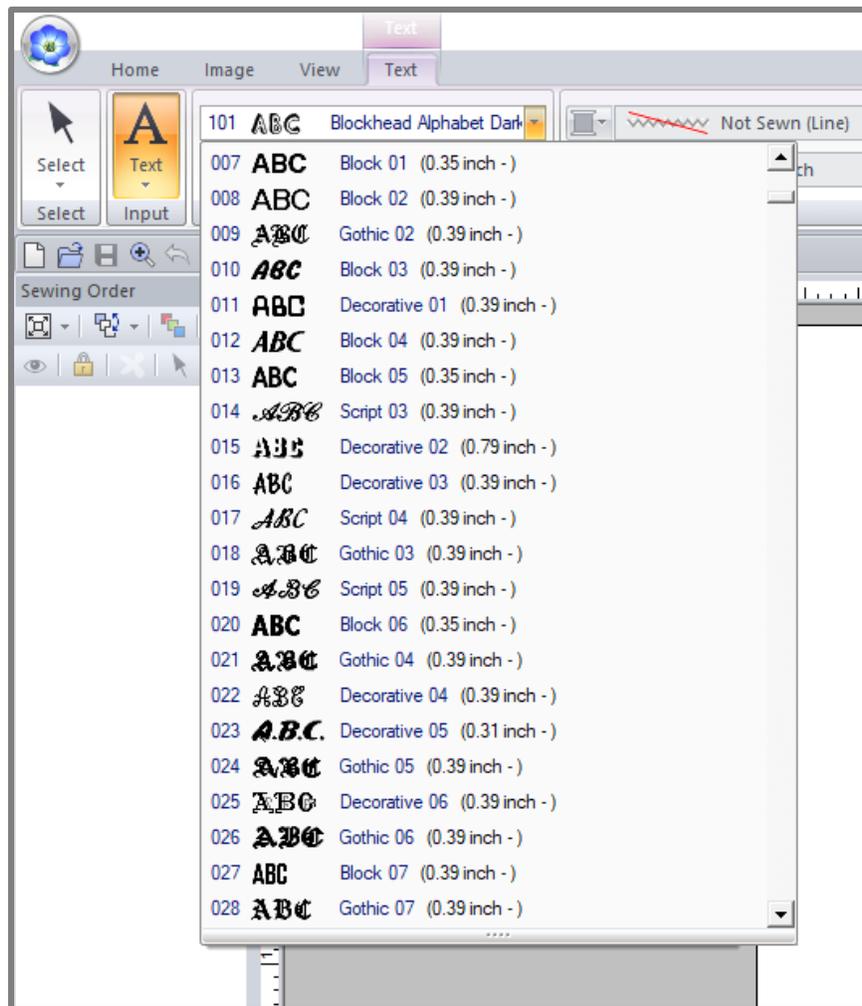
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Home Tab – Tools Menu

The TOOLS menu on the HOME tab have TEXT and SHAPES, zoom in, out, actual size, pan and measure tools. Palette offers 120 built-in texts which are ready to use, some are UPPER case

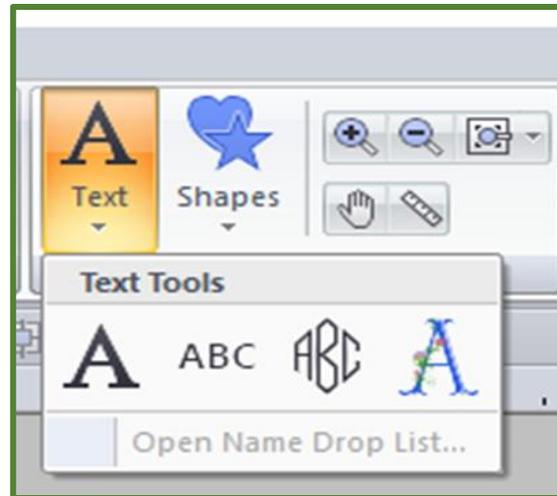


only, others have UPPER, LOWER, symbols and numbers. The TEXT tool has a small arrow under the word TEXT. When you see this, it will offer you more information on any icon. In this case as you click on the TEXT tool a drop-down list will appear with the lettering numbered 1-120, and then a new section appears which brings up all the available fonts that exist in the Microsoft Windows Font folder also known as True Type Fonts (TTFs). All the fonts loaded on to your Windows application will pull into Palette for you to use in your designs.



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The **TEXT** icon offers the following features: The first icon is the lettering (built into Palette 001-120 and Microsoft Windows TTFs), then small lettering, monogram lettering, and user-defined fonts.



This tool allows you to add lettering to your design, rotate, move, reshape (short, tall, wide, narrow) as the image below shows.



When you **SELECT** the lettering (using your mouse, left click on the lettering), the **RE-SIZING** tool appears around the group of letters as in this case:

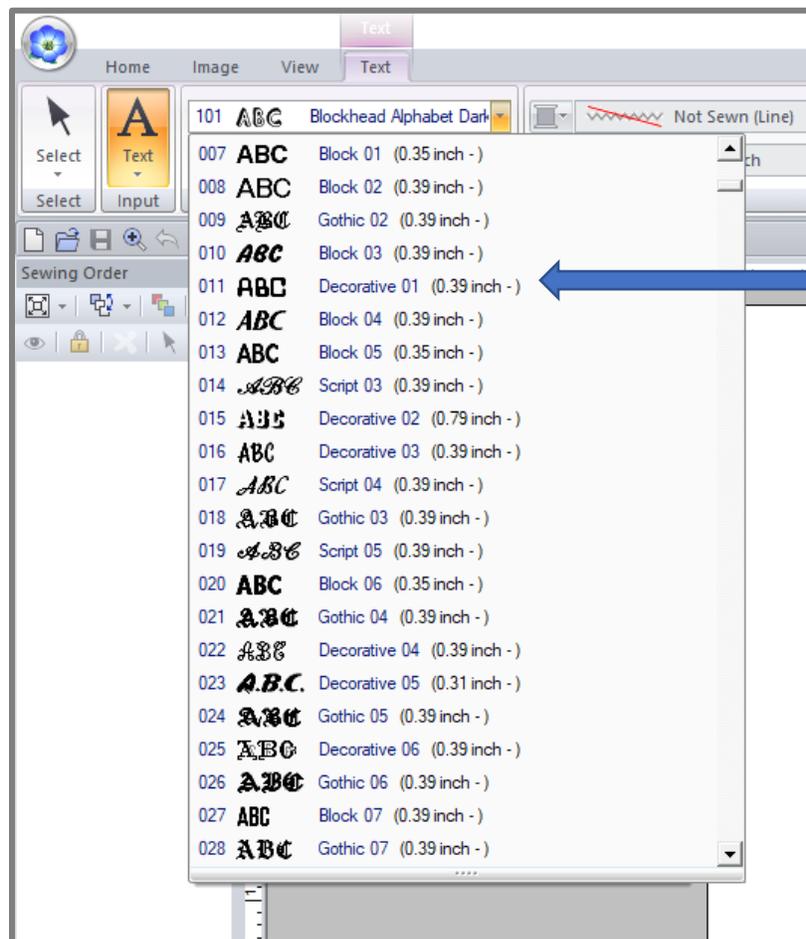


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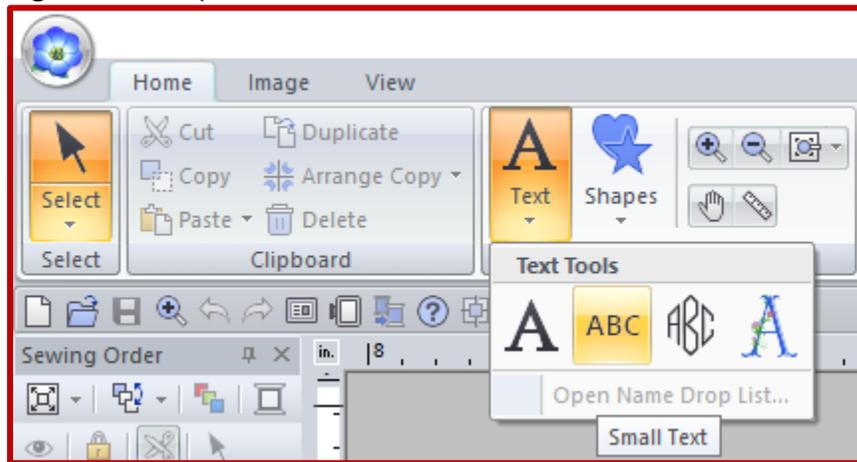
It has the boxes that you can click and drag to resize the image and it also has a **RED DOT** in the top center. This is a **ROTATION** handle which you can grab with your mouse (it turns into a circular arrow) and allows you to turn your lettering.

When you select a font, Palette lets you know the size of the font in the drop-down menu. This is how the font was digitized, you can still change the lettering once it is on the design page.

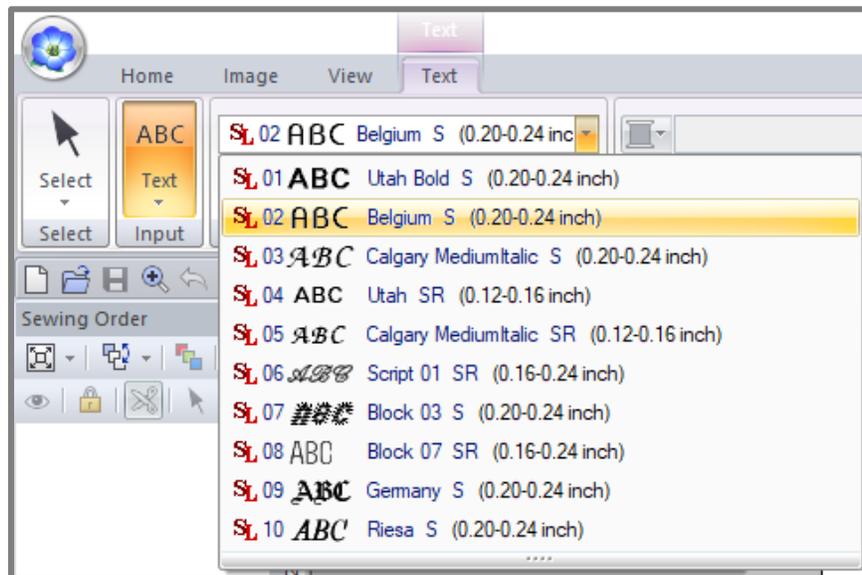


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If you are looking for SMALL text, Palette has this too. Under TOOLS, select TEXT, and choose the ABC to the right of the Capital Letter A as shown below:



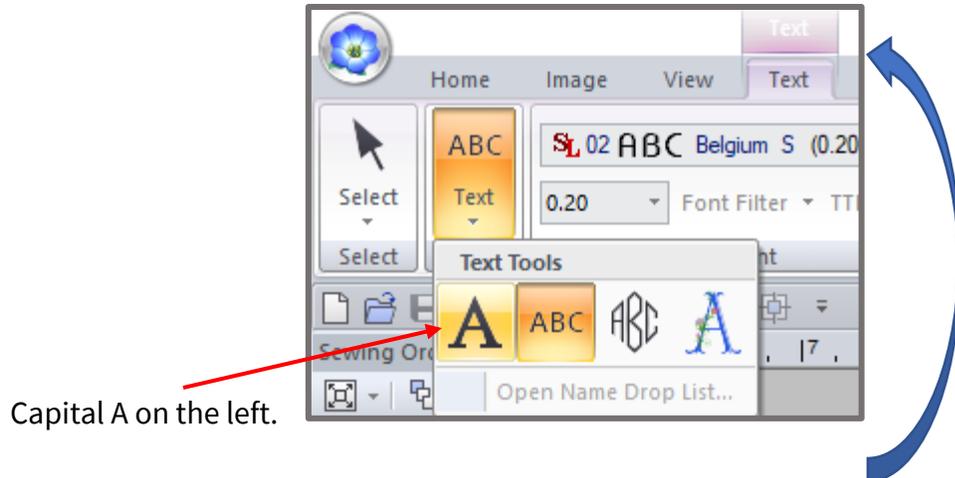
This tool will supply you 10 small fonts already built in Palette 11 for your use. To the right of each font description is the height measurement, just like the standard fonts we looked at earlier.



To switch back to our normal fonts, SELECT the INPUT TEXT icon  and select the



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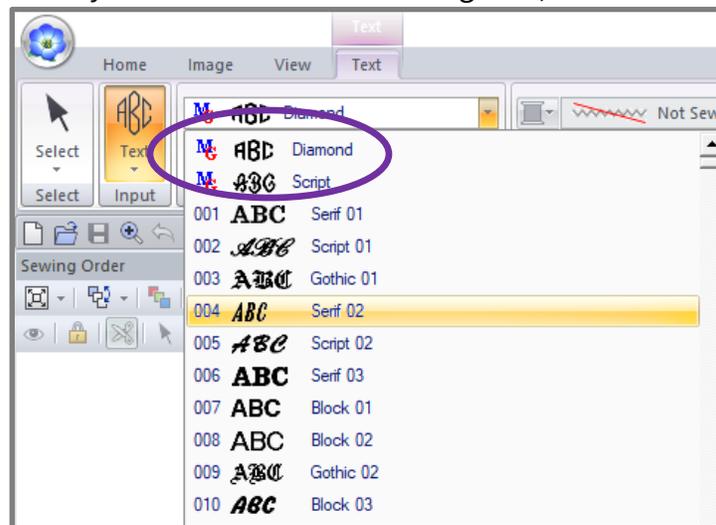
Capital A on the left.

You'll notice that while we've been working with TEXT, the TEXT tab appears at the top of the page next to the right of the VIEW TAB. It will help you to see how these tabs and icons work together to navigate through Palette. Get accustomed to the process and you'll be able to move through Palette with ease.

Going back to the TEXT tab, select the INPUT, TEXT icon and choose the monogram icon



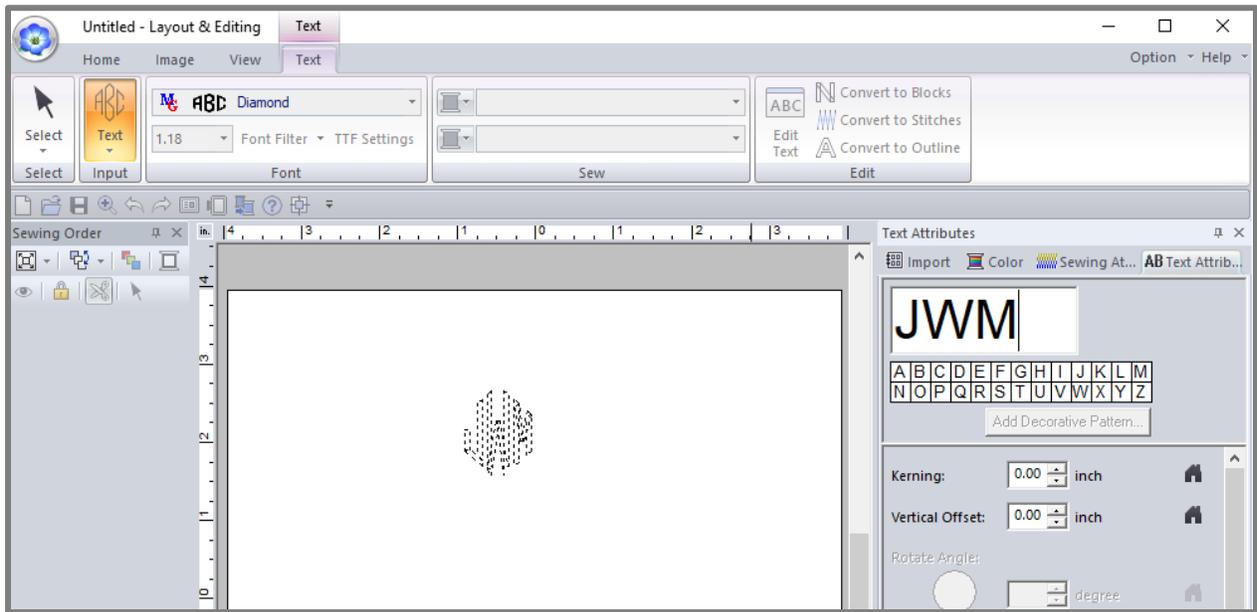
Palette 11 provides you two MG (Monogram Fonts) and then it loads all of the fonts available in Palette 11 for you to use to create a monogram (all 120 + the TTFs).



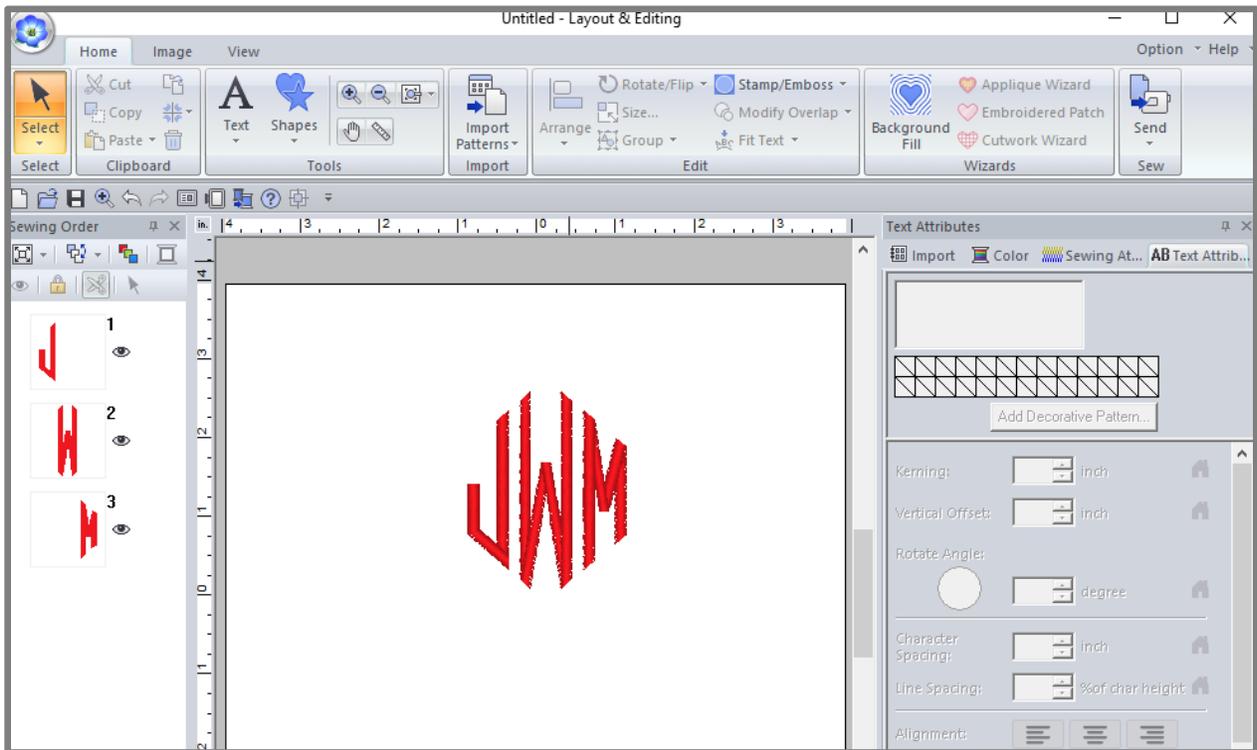
When you choose the MG font, it will lay out the lettering in the format of a Monogram. This will use the layout of First Initial, Last Initial, Middle Initial. This is a traditional way to reflect a female's monogram. The traditional format for the male monogram is First Initial, Middle Initial, and Last Initial. It's always best to ask the person their preference for monogram layout. Palette lets you decide how to design.



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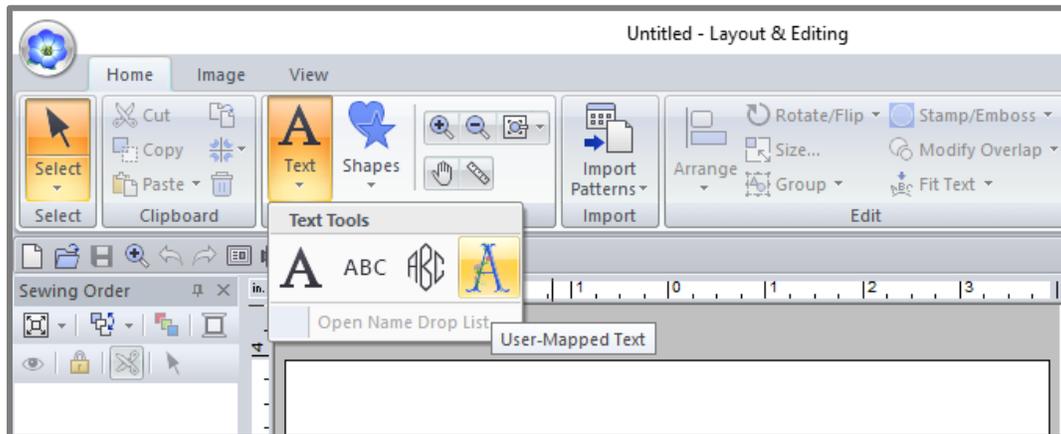


When you press ENTER on the keyboard, the lettering turns from the above “wire frame” look to the full color below.



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Go to the Palette 11 icon  and select NEW, don't save your prior window and we'll move onto to USER-MAPPED TEXT fonts , the last of the Tools under the TEXT icon.



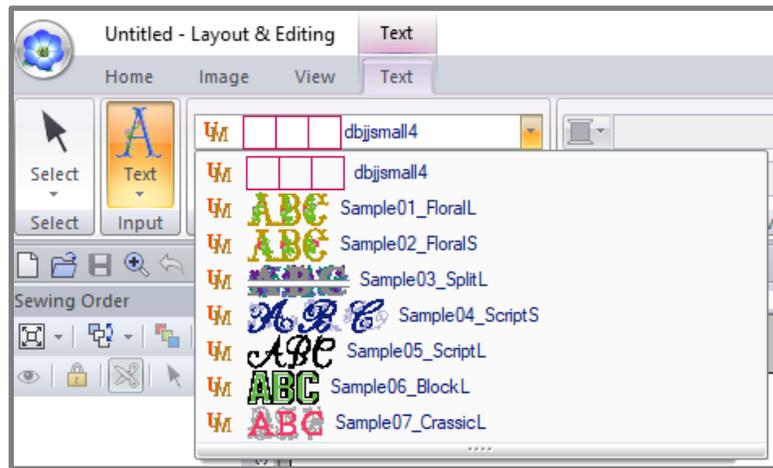
This tool will map fonts to Palette. What does this mean? You may have purchased a font from a digitizing company, and you have letters A thru Z, numbers 0-9, symbols possibly (!@#\$, for example), and multiple sizes 1inch, 2inch, 2.5inch and so on AND these are in a PES format, and want to use them by typing on your keyboard. User-Mapped Text will allow you to load the font to the memory of Palette allowing the characters to appear as you type them when this option is selected AND the fonts are mapped.

We won't go thru the process of uploading a font because this is provided in the [Palette Webinar CHECK YOUR MAP](#) with detailed notes on the how to do this. This webinar is found on www.sewedclasses.com under Software, Webinars, select VIEW ALL and it will be displayed in the list of webinars.

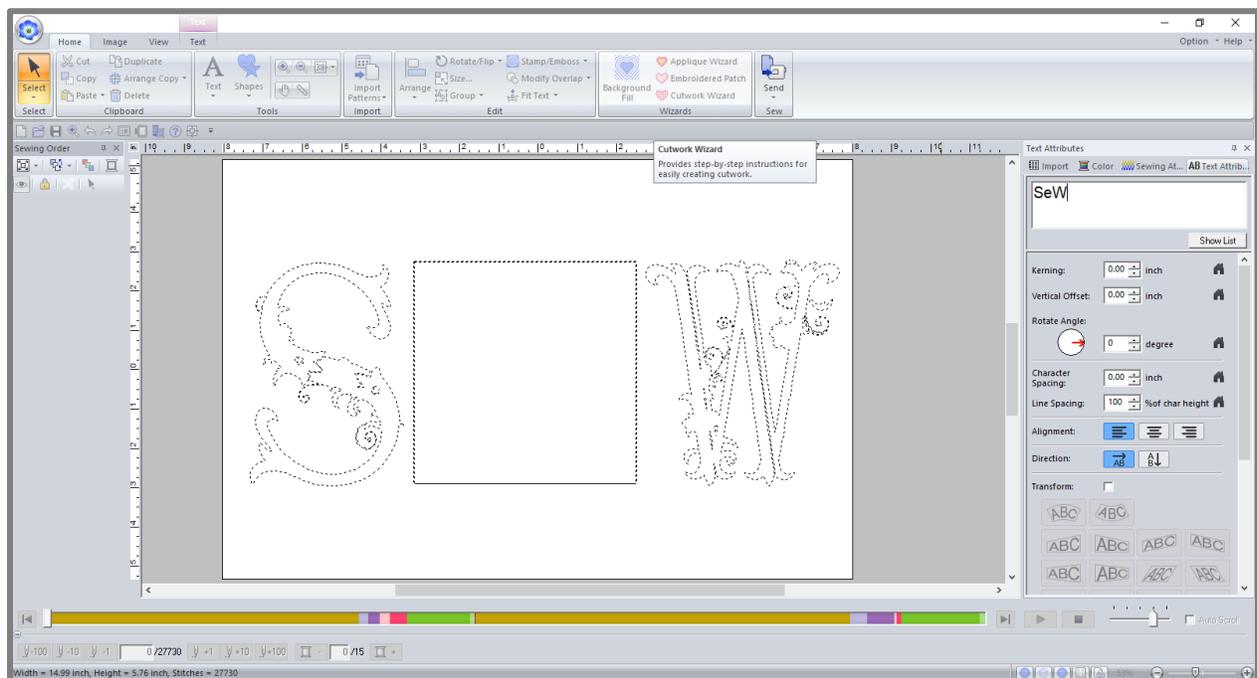


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When you choose the drop-down menu for the User-Mapped fonts you will find 7 Sample fonts that Palette 11 has provided for you.

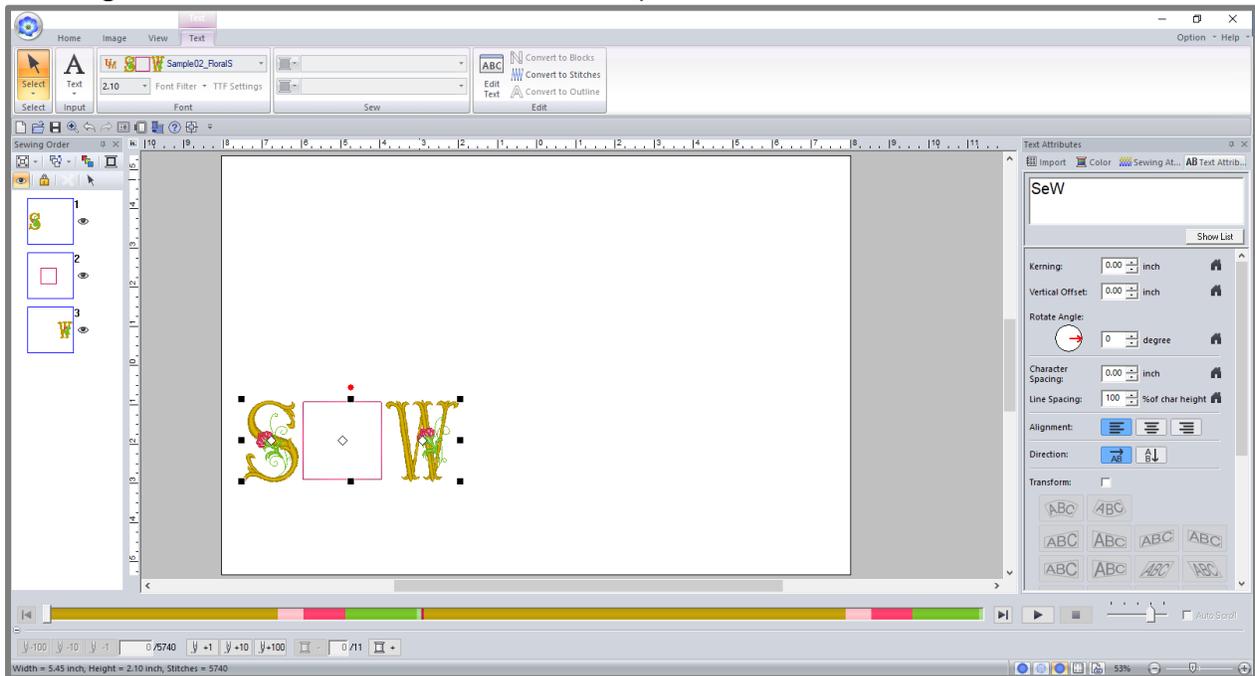


The first font you see with the 3 empty boxes is a font I started to import but didn't finish. If the letters don't appear, it means they are not part of the mapping, for example with the word SeW using the Sample01_FloralL (L = large) you see the wire frame leaves a box for the lower case letter 'e' because this mapped font only has UPPER case letters.

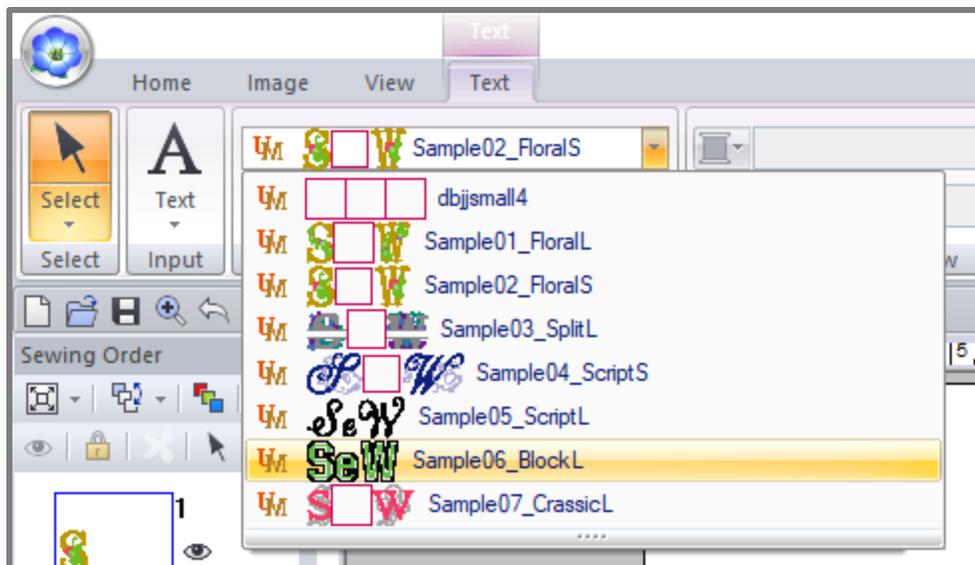


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By clicking on the TEXT tab at the top of the page and selecting the Sample01_FloralS (S=small) this is the version I would receive using the same word. It reduces the size of the lettering but still it does not have a lower-case option.



With the RE-SIZING HANDLES around the word SEW on my design page (which shows I have selected that design), I'll go back to the drop-down box for the font and see what may be available. In the drop-down box (just like we saw with the basic fonts) the word SEW appears and if there's a lower-case letter it is displayed otherwise there is a red box meaning that option is not available.



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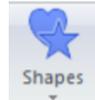
When I left click my mouse on the style of lettering I want, Palette will make the change on the design page.



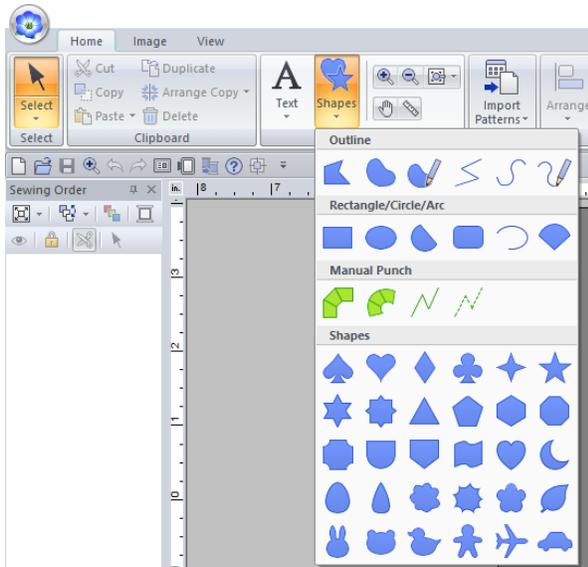
Let's move on to the Shapes icon  go to the Palette Icon and select NEW and we will get started with SHAPES.



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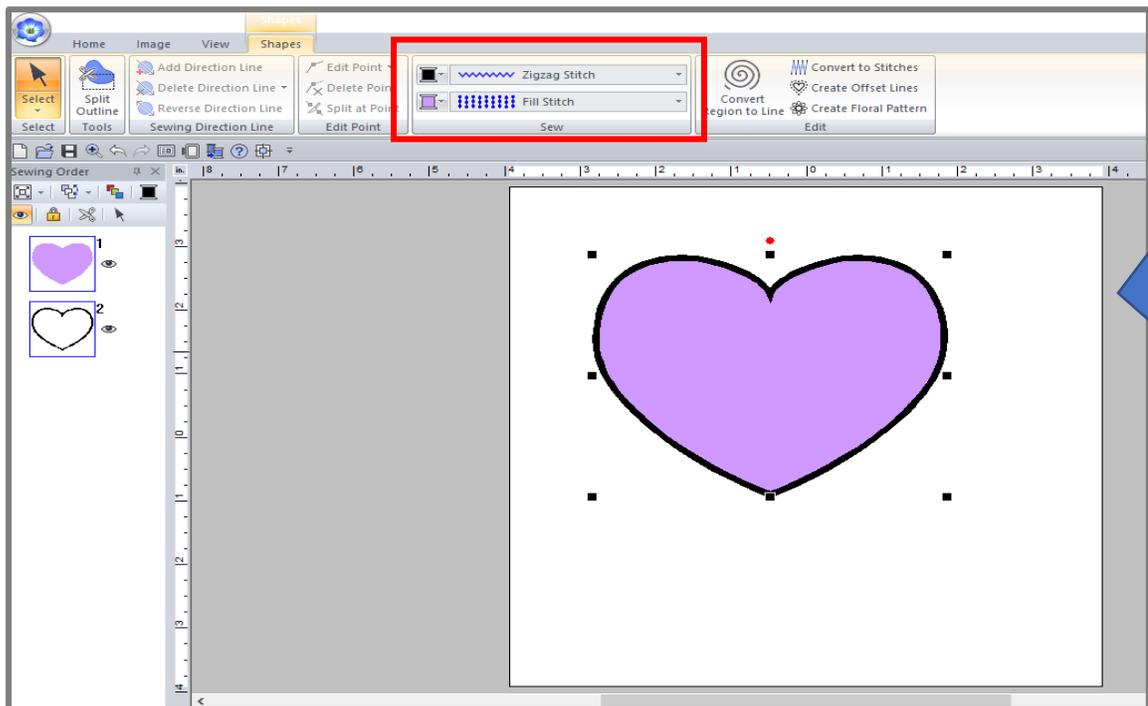
The **Shapes** icon also has the arrow which offers you a drop-down box with additional tools to design and create with such as lines, shapes, and punch tools to help design specific images to name a few. The shapes can be drawn with a choice of the shape, a click, a drag, and a release of the mouse button. You can assign outlines and fills with a click of the mouse.



Palette offers a variety of shapes and tools to use to create designs and images.

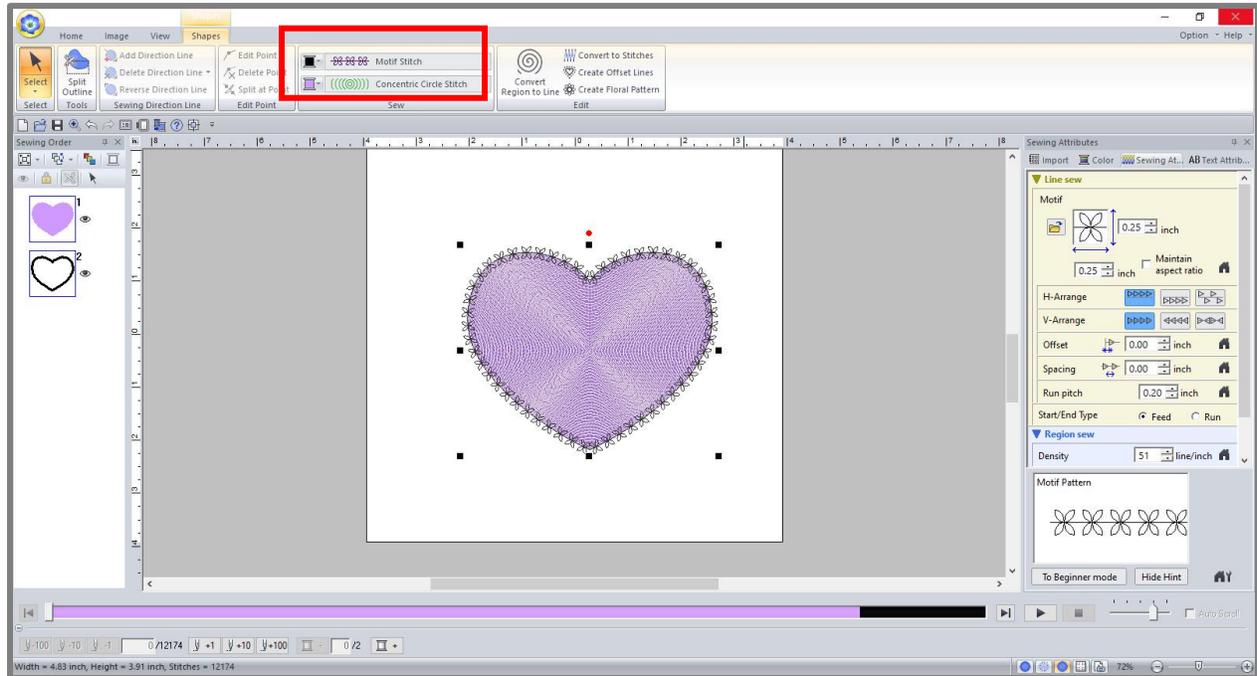
Select a shape, like the HEART, and your cursor will change to a plus sign and the shape you selected. Take the cursor to your design page, left click and drag to create the shape.

With the Re-Sizing tools (the 8 black squares around the heart, see below), allows you to resize the shape, or make changes to the heart (i.e. **the Line or Region properties**).



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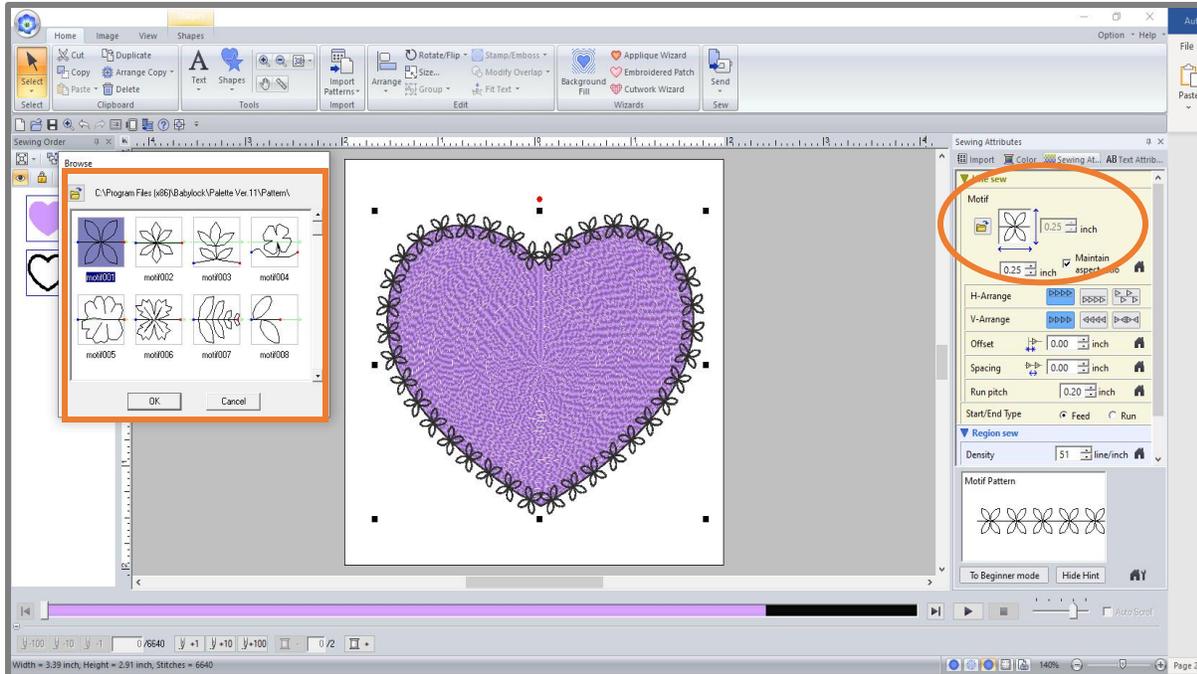
With a click of your mouse you can create something completely unique by changing the Line or the Region options:



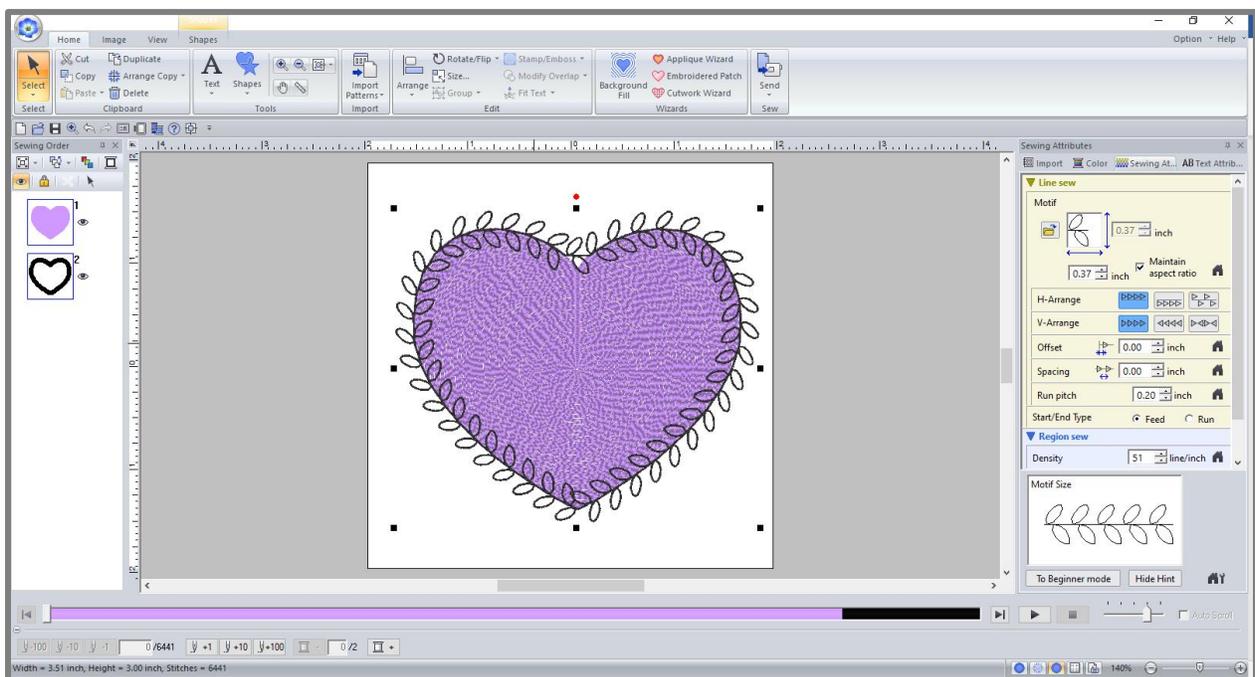
Notice on the right side of the screen when the design is selected (with the re-sizing handles) **and** the SEWING ATTRIBUTES tab is selected, I have additional settings to make additional changes to the design. For example, by selecting the **small folder icon** under MOTIF, it will open a window that allows me to scroll thru additional designs (**Browse window appears for selection**).



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When I make my choice the change then appears in the MOTIF area of the SEWING ATTRIBUTES tab and is reflected on my design page.



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Palette 11 has so much more to offer, but these basic steps will help you learn and grow with Palette. Use these tools and watch how they change and modify what you make. Look for class opportunities at your Baby Lock Retailer, our Palette Webinars, and additional tips and tricks posted on our facebook page for Palette Users: BabyLock Palette Community. If you need help, we have a Baby Lock Product Support Team available to assist you, by phone or email: 800-313-4110 or www.babylock.com and select the Contact Us at the bottom of the web page. There's so much to share and learn, this is just the beginning. We look forward to sharing the Palette Journey with you.

Thank you for participating in Baby Lock Palette 11: Palette Basics, ABC, 123.



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