



Education by Baby Lock & Designer's Gallery

Computer to Machine – Stitching a Purchased Design

Open up a whole world of creativity by expanding your embroidery library to include designs that you can find online! In this class Sara teaches how to download, save, transfer to a USB memory stick/flash drive or direct to your machine. She also demonstrates how to save a design to the machine memory, too. This video was filmed using the Baby Lock® Destiny machine, but any Baby Lock machine that uses a USB drive, type A or B can follow these simple steps.

Note: The information presented in the video and this handout are general instructions and steps. The exact steps may vary slightly on your computer based the following factors: MAC vs. Windows PC computer; the exact operating system you're using; your web browser; how you have your computer configured; and the exact website you are downloading your design from. We used a Windows PC computer during the filming. There are general MAC & Windows PC computer instructions for USB and computer design transfer included here.

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How to Download:

Remember the exact steps may vary slightly on your computer based the following factors: MAC vs. Windows PC computer; the exact operating system you're using; your web browser; how your computer is configured; and the exact website you are downloading your design from. We used a Windows PC computer during the filming.

Visit website:

We used the Baby Lock® website for our example so the exact website steps may vary slightly depending on the website you're using. For example you may need to add the design to a cart and go through a checkout process before being able to access the design for download. You also want to note and/or keep in mind the following when choosing your design and downloading:

- Size of the design you are downloading:
 - Know the largest embroidery design size (known as embroidery field) your Baby Lock model can stitch.
 - Know the embroidery size for each hoop you own. You also may want to note this information in both inches and metric. Suggestion- keep a note near your computer for reference. This information can be found in your instruction manual.
 - Keep in mind the specific hoop you are planning on using.
 - Also depending on the model of your Baby Lock machine, you may be able to size the design within your machine.
 - If your Baby Lock model does not size or not enough for your project needs, consider purchasing additional embroidery software such as Designer's Gallery® EmbroideryWorks™ (available for both Windows PC & MAC computers) or Baby Lock Palette (Windows PC Computer only).
 - The format you are downloading.
 - Baby Lock machines read both a PES and a DST format.
 - Is the file you are downloading zipped?
 - On the Baby Lock website the files are not zipped so no extra steps are required before taking the design to the machine. Many websites, the designs will be zipped so they will need to be unzipped before sending to your machine or USB memory stick/flash drive.
1. **Navigate to** the desired **website**.
 - For practice use <http://www.babylock.com/>
 2. **Navigate to** the web page on your site to **download desired design**.
 - Remember many websites may require an account and/or you to checkout before downloading.
 - ~ Note the location and look of the Baby Lock website may change from what is shown as we upgrade the Baby Lock website periodically.

- a. On the Baby Lock Home page, select the **DOWNLOADS** tab and then **Free Designs** from the menu.
- b. **Select** desired **design**.
- c. Select the **DOWNLOAD NOW** link.
 - ~ You may get a pop-up box or bar across the bottom of the page depending on your browser type and settings.
- d. Select **Save File** option.
 - 1) **Navigate** to where want to save the design. *You'll want to remember where you put the design so you can find it later.*
 - 2) **Type** your design name in the *File name:* field. In the video we also show you can change the name of the file if needed/desired.
 - 3) Click the **Save** button.

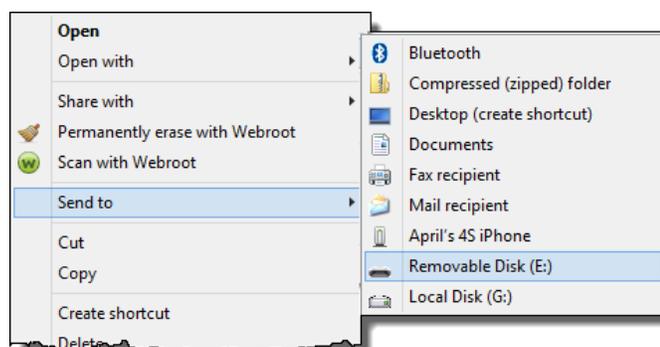


Using a Windows PC computer - Transferring your design to your Baby Lock machine:

Remember the exact steps may vary slightly on your computer based the following factors: the exact Windows PC computer operating system you're using; how your computer is configured; and where you saved your design on the computer. In viewing the video, we filmed using a Windows PC computer.

Using a USB memory stick/flash drive on a Windows PC computer:

1. **Place your USB** drive **into a USB slot** on your computer.
 - Your Windows PC computer will assign the drive a letter for example "D", "E", "F" etc. depending what is available on your computer. You'll want to know what to know what letter your computer called your USB memory stick/flash drive.
2. **Navigate** your computer **to your design(s)**.
3. **Right click** on a design...
 - a. ...choose **Send to**
 - b. ...then choose **USB drive letter** named by your computer. In our screen shoot example it was called "*Removable Disk (E:)*".



~ A copy of your design will then be sent to that USB memory stick/flash drive.

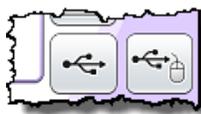
4. Repeat step 3 for each design you want transferred.
5. You need to safely remove your USB memory stick/flash drive from the computer:
 - a. Open the *Show hidden icons* box by **clicking** on the **up arrow** (indicated by **red** box in screen shot), at the right end of the *Start bar* (bottom of your computer screen).
 - b. Select the **USB icon** (indicated by **purple** box in screen shot). This icon may say “*Eject USB*” or “*Safely Remove Hardware and Eject Media*”.
 - c. **Select the USB memory stick/flash drive** you just copied designs to from the pop-up list.
6. **Remove the USB** memory stick/flash drive from your computer.



At your Baby Lock Machine – USB memory stick/flash drive:

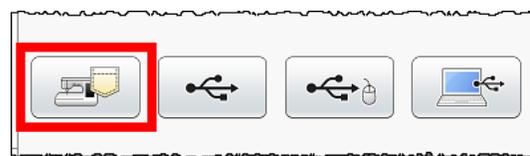
1. **Plug the USB drive** into the USB port on your Baby Lock machine.
2. Select ***Embroidery* or *Embroidery Edit icon***, (depending on machine model) from your machine *Home* page.



3. Select the **USB icon**  that matches the icon by the port you plugged your USB drive into.
 - ~ All the embroidery designs you have on your USB memory stick/flash drive will now display on your machine screen.
4. **Select** the desired **embroidery design** and follow your normal steps to stitch the design.

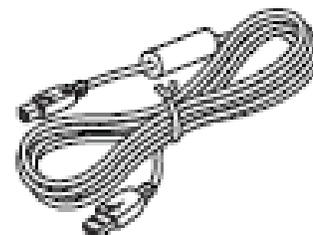
Saving design to your Baby Lock Machine memory:

1. With the design selected on the machine screen, touch the **Memory icon** .
 - ~ Four options will display.
2. Select the **Machine pocket icon**.
 - ~ A message will display indicating it is saving.



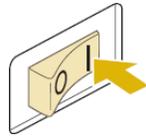
Machine directly connected to the Windows PC computer:

- You'll be using the cable that came with your machine.
- Be sure to start this process with the machine off.



- When you attach your machine to your Windows PC computer it will assign the machine a letter for example “D”, “E”, “F” etc. depending what is available on your computer; just like any other USB drive attached.
1. **Plug in the USB cord** into an available USB port in your computer.
 2. **Navigate** your computer **to your design(s)**.

3. Turn your **machine off**  and then **connect the cable** to your machine.

4. Turn your **machine on**. 
 - ~ You may get a pop up message on the computer screen letting you know it is recognizing you attached something (your machine) to the computer. Close that message if appears.
5. At the computer, **right click** on a design...
 - a. ...choose **“Send to”**
 - b. ...then choose **USB drive letter** for your machine.
 - ~ A copy of your design will then be sent to your machine.
6. Repeat step 5 for each design you want transferred.



At Machine - Direct Computer Connect:

7. Select **Embroidery or Embroidery Edit icon** (depending on machine model) from your machine *Home* page.
8. Select **Direct Connect icon**. 
 - ~ All the embroidery designs you sent from your computer will display.
9. **Select** the desired **embroidery design** and follow your normal steps to stitch the design.

NOTE:

- You do not need to use the ‘remove device’ computer feature to unplug the Baby Lock direct connect cable from the computer.
- You will want to turn off the machine to disconnect the cable from the machine.

Using a MAC computer - Transferring your design to your Baby Lock machine:

Remember the exact steps may vary slightly on your computer based the following factors: the exact MAC computer operating system you’re using; how your computer is configured; and where you saved your design on the computer. NOTE- we filmed the video using a Windows PC computer.

Using a USB memory stick/flash drive with a MAC computer:

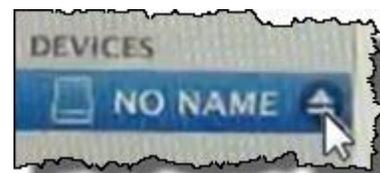
1. Place your USB memory stick/flash drive into a USB slot on your computer.
 - Your MAC computer will name this drive based on what your USB drive is named, but if the drive does not have a name then your MAC computer will call it “No Name”. If you have more than one USB memory stick/flash drive attached to your computer, then you’ll want to know which one is the USB memory stick/flash drive you are using for your machine.
 - The USB memory stick/flash drive(s) are found under “*DEVICES*” in your *Finder*.



2. Select **Finder icon** from the *Carousel* at the bottom of your desktop.
3. **Navigate** your computer and find where you saved your **design(s)**.
4. **Click and drag** your **design to** the desired **USB memory stick/flash drive** listed under *DEVICES*.

~ A copy of your design will then be sent to that USB memory stick/flash drive.

5. Repeat step 4 for each design you want transferred.
6. You need to safely remove your USB memory stick/flash drive from the computer so **click** the **arrow next to** the **USB memory stick/flash drive** you just copied designs to.
7. **Remove the USB** memory stick/flash drive from your computer.



NOTE – the “**At your Baby Lock Machine – USB memory stick/flash drive**” and “**Saving design to your Baby Lock Machine memory**” steps are exactly the same no matter what computer you're using so refer to those sections under the Windows PC computer information, page 4 of this handout.

Machine directly connected to the MAC computer:

- You’ll be using the cable that came with your machine.
 - Be sure to start this process with the machine off.
 - Your MAC computer will name this drive/machine most likely “No Name”. If you have more than one USB memory stick/flash drive attached to your computer, then you’ll want to know which one is your machine.
1. **Plug in the USB cord** into an available USB port in your computer.



2. Select **Finder icon** from the *Carousel* at the bottom of your desktop.
3. **Navigate** your computer **to your design(s)**.

4. Turn your **machine off**  and then **connect the cable** to your machine.

5. Turn your **machine on**.

~ You may get a pop up message on the computer screen letting you know it is recognizing you attached something (your machine) to the computer. Close that message if appears.

6. **Click and drag** your **design** to the **machine drive** listed under *DEVICES*.

~ A copy of your design will then be sent to that USB memory stick/flash drive.

7. Repeat step 6 for each design you want transferred.



At Machine - Direct Computer Connect:

8. Select **Embroidery or Embroidery Edit icon**, (depending on machine model) from your machine *Home* page.

9. Select **Direct Connect icon**.



~ All the embroidery designs you sent from your computer will display.

10. **Select** the desired **embroidery design** and follow your normal steps to stitch the design.

NOTE:

- You **do not** need to use the 'remove device' computer feature to unplug the Baby Lock direct connect cable from the computer.
- You will want to turn off the machine to disconnect the cable from the machine.

Additional Support Materials Available

- Look for other **Sew at Home OnDemand** classes or on your Baby Lock® machine, serger, long-arm quilting model, and quilting and embroidery software; or project classes.
- Baby Lock® website Tutorials and projects: <http://www.babylock.com/projects/>
- Designer's Gallery® website projects and tutorials: <http://www.designersgallerysoftware.com/>
- Sew at Home Learning Guide called "Basic computer Skills for the Embroiderers Windows 8" available through your authorized Baby Lock Retailer or the [Designer's Gallery® website](#).

We hope you have enjoyed this Sew at Home class and have a better understanding of how to download and then send transfer your designs to your Baby Lock® embroidery machine.

If you have any questions regarding this class, you can email us at sewathome@tacony.com